WYLCWM ST SURGERY PPG

Minutes of meeting on 5th December 2017

Present Michael Harding Minutes MH

Chris Keeffe CK

Julia Roberts JR

Tina Sharpe TS

Sue Taylor ST

Juliet Tyler Practice Manager JT

1] Apologies were received from

Chris Plant

Karen Plant

2] Previous Meeting

The date given for the next meeting in the minutes of meeting which took place on 17/9/17 was incorrect and was subsequently changed. That aside, the minutes were agreed as an accurate record of that meeting.

3] Group Membership

It was agreed that attempts should be made to recruit new members of the Group via the Practice website, the Group noticeboard in the surgery, and word of mouth.

4] Practice Managers update and matters arising from previous minutes

The surgery continues to be fully staffed, however, Pat, one of the practice nurses is to retire shortly. A replacement, Selina has been appointed.

I and R testing (for Warfarin) has not yet started but will do so shortly.

Minor Injury Service: Signage: JT to discuss with Powys Highways.

CCTV: Installation placed on hold.

Access to surgery: No progress made in securing funding Fund raising options to be considered at the next meeting.

Communication with Hospitals and other NHS resources in England: There has been some improvement but delays continue. The time taken between a letter being dictated immediately after a patient is seen and that letter being typed appears to be a major cause of delay.

TS write to Health Board on behalf of The Group

A quote for a shelter for pushchairs and mobility scooters has been received and is likely to be accepted.

TS has distributed a range of leaflets to local businesses on behalf of the Practice

5] Pharmacy Services

CK expressed concern about ongoing problems at the local pharmacy

MH informed the meeting that repeat prescriptions appeared to be being prepared offsite

JT is to attempt to arrange a meeting between her and the lead pharmacist

6] Telephone contact with the surgery

JT is attempting to arrange for the installation of an additional line.

Patients are to be encouraged to make their mobile phone numbers known to the surgery and to arrange to be able to book appointments on-line

7] Next meeting 20/2/18

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